

Property owner information

Name (legal owner)

Sandyport address

Home #

Cell #

Email

Billing address (if different from above)

Tenant information

Name

Billing address (if different from above)

Home #

Cell #

Email

Tenant pays water account Tenant pays maintenance account

Additional information

Change of ownership Change of tenancy Opt in to gardening service Opt in to garden trimming service

Primary auto #

Boat #

Maid name

Worker name

Share certificate #

Share #

Documents checklist (for change of ownership):

 Copy of conveyance document
 Completed share transfer form
 \$35 share transfer fee

Sign

Effective date

Today's date

The property owner is ultimately responsible for all balances outstanding to the Association for any services rendered